



Swifts Junior  
Badminton Club

***If the training is easy  
the match will be hard,  
but if the training is  
hard the match will be  
easy.***

## Team Manager's Information

On behalf of Swifts and those players who take part in the league matches, thank you for managing one of our teams. Without your efforts the children would not be entering the league and their opportunity for competitive play and skills development would be significantly reduced.

This pack is intended to provide all the information and resources you need to manage your team (or teams) for the coming season. If you think anything is missing, or have a suggested improvement, please let the match secretary know.

Our teams are entered into the Aldershot and Camberley District Badminton League (ACDBL) Junior Section for the U10, U12, U14 and U16 age groups. We also enter teams into the Surrey League for the U13, U15 and U18 age groups. Where appropriate we also enter U18 teams into the ACDBL adult league.

The pack contains the following information:

- Team manager role description.
- Guidelines for managing a team.
- An aide-memoire card for matches.
- A fixture list.
- ACDBL league rules extract.
- The Laws of Badminton.
- Contact information for the other clubs in the league.
- Directions and maps for opposition venues.
- Score sheets for your matches.
- Match cards to give to your selected team members for each match.
- Match fee payment slip.
- A copy of Swifts' accident and emergency procedure.

SWIFTS JUNIOR  
BADMINTON CLUB

**Match Secretary**

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## Guidelines for Team Managers

- When selecting your team, please be aware of our other league teams that might have matches on the same day. Whilst all team managers want to win, please try not to weaken our other teams by taking their strongest players. It is best to liaise with the other team manager to share strengths.
- If you are running the only team for a discipline in that age group please try to balance your team, both for each match and across the season. Where possible, try not to select a team composed only of county class players. It is a good idea to mix children of lesser ability in with the stronger players. This takes the pressure off the less experienced players and should also offer the better players opportunities to improve their reading of the game. Players often improve or gain motivation in the course of a season and become serious contenders for team places, even when they were not ready earlier.
- Please be aware, and make sure your players are aware, that matches must be commenced on time. Smart work may be needed to ensure that all games are played in the time allocated.
- Be aware that, under ACDBL rules, any player who plays four times for the club's A team at any particular discipline and age group is no longer eligible for the club's B team. It may be better to draft in a player from a lower age group to fill an unforeseen gap than to promote the same player repeatedly.
- We actively try to encourage players to play with those that are not as strong and the children do not choose whom they will or won't partner. This is, very firmly, your decision.
- Please ensure that the players, as ambassadors for the club, show proper respect to all clubs, players and coaches. Not all clubs have access to the same high quality facilities that Swifts are blessed with and criticism of other clubs should not be tolerated.
- As a club, Swifts takes great pride in the good sportsmanship and team spirit of its players. If you become aware that a Swifts player is not behaving in the manner expected please let the club coaches or committee know.
- Do not hesitate to ask for advice or any other help.